

## **Constitution and Rules**

### **(Revised and Amended, April, 2018)**

#### **1. Name of the Club**

- a. The name of the club shall be "The Forfar Curling Club"
- b. The Object of the club shall be the participation in, and encouragement of, the game of Curling

#### **2. Qualification and Election of Members.**

- a. The total membership of the Club, regular and non-mother club as defined by the Royal Caledonian Curling Club, and the election of new members, shall be at the discretion of the Council of Management.
- b. Curlers from other Clubs may be admitted as non-mother club members if a majority of the council so determine on condition that they pay the annual subscription on admission and comply with the Rules of the Club.
- c. A member on paying their subscription is thereby held to submit himself to the Rules and Regulations of the Club and on that condition alone is entitled to enjoy the advantages and privileges of the Club.

#### **3. Notice of Election**

- a. On admission of a new member the Secretary shall notify them accordingly, furnish them with a copy of the Rules and request him to pay his first subscription and intimate that until this has been paid they cannot enjoy the privileges and advantages of the Club.
- b. All newly-elected members are expected to present themselves for initiation into the mysteries of Curling when called upon to do so.

#### **4. Subscription**

The annual subscription shall be fixed at the Annual General Meeting and is due as of the date for the ensuing year and is payable on or before 31<sup>st</sup> October in each Year.

#### **5. Honorary Members**

Members who have rendered significant service for the Club may be appointed Honorary members provided they are elected by unanimous vote of the members present at the Annual General Meeting duly constituted.

They shall be exempt from the payment appointed to be made under Rule 4.

#### **6. Notice of Meeting**

- a. Notice of all meetings of the Club shall be given to each member at least 7 days before the date of the meeting stating the nature of the business.
- b. The accidental omission to give notice of a meeting to – or the non-receipt of notice of a meeting by – any member entitled to receive notice shall not invalidate the proceedings at that meeting.

#### **Special General Meeting**

A Special General Meeting of the Club may be called at any time upon a Requisition being sent to the President, signed by at least 4 members stating the purpose of the meeting.

The President shall on receiving such a Requisition instruct the Secretary to call a meeting to be held within 10 days thereafter.

- c. The President, the Vice-President or the Secretary shall have the power at all times to call a meeting of the Club or Council. The notice calling the meeting shall state the business.

## **7. Annual General Meeting**

The Annual General Meeting of the Club shall follow the conclusion of the curling season – seven to form a quorum – for the purpose of receiving a report on the general concerns of the Club and an Abstract of the Accounts for the past year, duly audited and certified by an Auditor appointed by the Club and for making the following appointments, namely: -

- 1 President
- 2 Vice President
- 3 Secretary
- 4 Treasurer
- 5 Match Secretary
- 6 Social Secretary
- 7 Auditor
- 8 Council of Management which shall consist of
  - a. President
  - b. Vice President
  - c. Immediate Past President
  - d. Secretary
  - e. Treasurer
  - f. Match Secretary
  - g. Social Secretary
  - h. Up to Four Members

All members of the Council of Management shall serve for a period of 1 year with the exception of the President and Vice-President who shall serve for 2 years. All members of the Council shall be eligible for re-election at the end of those periods.

No member shall be elected to the Council of Management without their consent.

## **8. Management**

The business and affairs of the Club shall be under the sole Management of the Council of Management.

Vacancies in the Council of Management occurring during the year may be filled by the Council.

## **9. Preses**

The President, whom failing, the Vice President, shall preside at all meetings of the Club and the Council and, failing both, a Chairman shall be elected by the meeting. Besides having a deliberate vote, the chairman shall have a casting vote in the case of equality.

## **10. Powers of the Council**

Included within the general powers of the management which shall not suffer limitation by reason only of any omission from the following specification, the Council shall have power: -

- a. To appoint sub-committees for defined purposes.
- b. To invest Club funds for the general benefit of the Club
- c. To disqualify any rink infringing the rules without the necessity for formal protest.

- d. Adequately to insure the Club property.
- e. To book ice on any ice rink and to allot to members at their discretion.

#### **11. Property**

- a. The monies of the Club shall be kept in an Account or Accounts with a Joint Stock Bank and the operation such an Account or Accounts shall be by the Treasurer of the Club.
- b. When any member shall have ceased to belong to the club, neither they nor their representative shall have any claim upon nor be entitled to participate in any of the effects of the property belonging to the Club unless in the case of such members having advanced money to the Club.
- c. The Club trophies shall be kept at such place as the Council may decide.

#### **12. Rules of the Game**

The Rules for playing the game of Curling as printed and used by the Royal Caledonian Club with such modifications or alterations as may from time to time be made thereon shall be the rules for the game to be played by members of the Club and, in addition, the following will apply.

- a. In the event of a team being one player short at the starting time of the game, the game will commence, with the first and second players each playing three stones. The team will suffer a penalty of one shot for each complete five minutes that they are a player short up to a maximum of six shots should the team be a player short thirty minutes or more after the starting time. In the event of a team being two or more players short at the starting time of the game, the game will not commence until the team has a minimum of three players, and the penalty above will apply.

#### **13. Skips**

- a. The skips shall be proposed by the match secretary for approval by the Council of Management.
- b. It shall be the duty of all skips to ensure that the members of their respective rinks are notified of the date and time of all games.
- c. Skips shall be responsible for arranging transport for their team members to games away from the Forfar Curling Centre.

#### **14. Substitute**

Any member who finds that they unable to play in any game should forthwith attempt to find a substitute in terms of the rules applying to that particular competition. They should then inform their skip of the substitution.

#### **15. Matches**

The Council shall determine what matches shall be played by the Club and the number of rinks.

#### **16. Resignations**

Any member wishing to withdraw from the Club must inform the Secretary prior to the Annual General Meeting of the Club; in default of which they shall be liable for their subscription for the year commencing immediately thereafter.

### **17. Expulsion of Persons from Membership**

Any member may be suspended or expelled from the Club for any action which the Council of Management considers justifies such suspension or expulsion.

Any member so expelled shall thereby forfeit all rights to the funds of the Club and interest in its concern.

The expelled member shall have the right of appeal to the committee. The appeal should be lodged with secretary within seven days of notification of expulsion.

### **18. Secretary's Duties**

It will be the duty of the Secretary to conduct the correspondence, to give notice to each member of all meeting, to keep a minute-book in which they will enter all minutes, and submit the same for approval to the next meeting. The secretary shall also keep a list or register of the members of the Club.

### **19. Treasurer's Duties**

The Treasurer will receive and disburse monies belonging to the Club, keep an exact account of same in a cashbook; which shall be audited, and submitted to the Annual General Meeting. The treasurer shall keep such other accounts and books as are necessary to show the financial affairs and intromissions of the Club.

The Financial Year of the Club shall close on 31<sup>st</sup> March.

### **20. Complaints**

All complaints shall be made to the Secretary for consideration of the Council.

### **21. Interpretation of the Rules**

Any Difference of opinion which may arise as to the proper construction or meaning of any of the foregoing Rules and Regulations shall be referred to and decided by the Council of Management.

The Council shall have full power to settle any case not dealt with under these Rules and Regulations, and their decision in all cases shall be final and binding.

All minutes of the club prior to this date, which might be interpreted as being against the spirit of these Rules and Regulation, are hereby cancelled and declared null and void.

### **22. Alteration of the Rules**

No alteration of or addition to or deletion from the foregoing Rules and Regulations shall be made unless same be agreed to by two-thirds of the members at an Extraordinary General Meeting specially called for the purpose or at the Annual General Meeting of the Club. In the latter case Notice of the proposed alteration, addition, or deletion must be given in writing to the Secretary two weeks prior to the meeting and such proposed alteration, addition or deletion shall be notified to the members of the Club at least seven days before the date of this meeting.

The foregoing revised and amended Rules and Regulations were approved of at the General Meeting of the members of the Club held at Forfar on 25<sup>th</sup> April 2018, and shall come into operation forthwith.